

Logo Here

GMPR 2 Management of Pest Control Audit

Management of Pest Control Audit	
Auditor Name	
Date	
Site Standard	Audit Findings
Is a proactive system for the prevention of contamination of products by pests in place?	
Does the system ensure that there are effective controls and processes in place to minimise pest activity?	
At the factory design stage are measures taken to reduce the risk of contamination by aiming to restrict the access of pests in all areas?	
Are hygiene, cleaning, incoming materials inspection and monitoring procedures implemented to deter pest activity?	
Are raw materials, packaging and finished products stored so as to minimise the risk of infestation?	
Where stored product pests are considered a risk, are appropriate measures included in the control programme?	
Are all incoming goods inspected for pest infestation?	
Is process equipment that handles raw materials vulnerable to infestation identified and scheduled inspection undertaken?	
Are all buildings adequately proofed?	
Are animals prevented from accessing the site?	
Is the Technical Manager responsible for managing Pest Control on site, liaison with the Pest Control Contractor and maintenance of the Pest Control File?	
Is a Pest Control Association registered pest control contractor employed to implement a pest control programme and maintain the	

GMPR 2 Management of Pest Control Audit

site free from pest contamination?	
Does the contract agreement define:	
- company and contractor key contact personnel?	
- description of contracted services and how they will be completed?	
- target pests?	
- site plans pest control methods?	
- schedules?	
- control procedures?	
- training requirements?	
- term of the contract?	
- equipment and material storage specifications?	
- a complete inventory of pesticides (must be approved by the regulatory authority for use in a food facility) detailing the location and safe use and application of baits and other materials such as insecticide sprays or fumigants?	
- emergency call out procedures?	
- records to be maintained?	
- requirement to notify facility of any changes in service or materials used?	
- Service personnel including evidence of competency by exam from a recognized organization?	
Does the contracted service provide:	
- monthly site visits and inspections including service records describing current levels of pest activity and recommendations for taking corrective actions?	

GMPR 2 Management of Pest Control Audit

Are pesticides and their use approved by the Technical Manager before being applied?	
Is there a plan of the numbered location of all the detectors, traps and pest control activities on site is maintained by the pest contractor and held in the pest control file?	
Are records of all pest eradication and monitoring activities maintained, including services performed, to ensure that devices are properly placed and inspected to allow trend analysis of activity?	
Do pest Control Contractor reports include:	
- Signs of pest activity?	
- Proofing requirements?	
- Actions required by site?	
- Type of Pest?	
- Pesticide or material applied?	
- Pesticide registration number?	
- Rate of application or percent of concentration?	
- Specific location of application?	
- Method of application?	
- Amount of pesticide used at the application site?	
- Next action/follow up date?	
- Date and time?	
- Signature of pest controller?	
Is the temporary placement of any pest monitoring devices for short-term monitoring documented in pest control action reports?	
Does the Field Biologist conduct a quarterly assessment of the facility?	
Does the Field Biologist assessment evaluate all areas inside and outside the facility?	

Document Reference **GMPR 2 Management of Pest Control Audit**

Revision 1 5 March 2010

Owned by: Technical Manager

Authorised By: Managing Director

GMPR 2 Management of Pest Control Audit

Are assessment results and recommendations documented and used to improve and update the pest control procedures?	
Are all personnel trained to identify potential issues caused by pests at induction?	
Is a pest control reporting procedure in place such that any incident or sign of pest activity is reported to the Technical Manager?	
Are eradication activities implemented immediately after evidence of infestation is reported?	
Does the Technical Manager maintain a log of pest sightings and the action taken to eradicate pest activity?	
Is the log maintained in the pest control file and does it include:	
- Date?	
- Time?	
- Type of pests observed?	
- Actions taken?	
- Person taking the action and signature?	
Is the log used to identify and eliminate areas where pest activity is observed and to document corrective actions taken?	
Does the Field Biologist review the log each quarter to identify trends in pest activity?	
Is a report of findings submitted to the Technical Manager?	
Does the pest control contractor provide reports for all visits and advise on any trends and corrective actions?	
Are Department Managers allocated corrective or preventative actions which are completed within the agreed timescale?	
Do the Technical department and line management conduct documented audits including pest control throughout the site at	

Document Reference [GMPR 2 Management of Pest Control Audit](#)

Revision 1 5 March 2010

Owned by: Technical Manager

Authorised By: Managing Director